

Direct Tel: 0161 876 2068
Email: recruitment@thelowry.com



PRIVATE & CONFIDENTIAL

Dear Sir/Madam

APPOINTMENT OF TECHNICIAN

Thank you for your interest in the above post. Please find enclosed the job description for the role of Technician.

To apply for this position, please complete the application form. Under the additional information section please describe how you will apply your knowledge, experience, skills and qualities to fulfil the main duties and responsibilities of the post within a high profile visual and performing arts facility. Please be advised that CVs are not accepted as a method of application.

The closing date for receipt of your application form is Friday 13 July 2018 at 10.00 am. Please email your completed application to recruitment@thelowry.com or post to Human Resources, The Lowry, Pier 8, Salford Quays, M50 3AZ.

If you have not heard from us by four weeks of this date you should assume that, on this occasion, you have not been shortlisted for interview.

Thank you again for your interest in The Lowry.

Yours faithfully

Kay Sutton
Human Resources Advisor

JOB DETAILS

Job Title : Technician
Department : Technical
Reports to : Technical Services Manager

JOB PURPOSE

To facilitate the technical requirements of The Lowry's theatre spaces and provide technical support to other areas of the business as required.

MAIN DUTIES AND RESPONSIBILITIES

- Carry out all duties associated with the getting in, fitting up, running and getting out of productions/events taking place in the theatre spaces.
- Operate lighting, sound, audio visual equipment, counterweight flying systems, motorised truss systems and any other performance associated equipment.
- Assist in the maintenance of technical equipment within the theatre spaces and other areas of the venue.
- Ensure that all technical areas of the building are kept in a clean, tidy and safe condition.
- Complete and file show related paperwork.
- Act as Duty Technician when required, being the central point of contact with visiting companies/hirers and acting as the Key Member of Staff (KMS) for fire safety.
- Assist with evacuation in the event of an emergency in liaison with the Duty Security Officer.
- Promote and comply with legislation and The Lowry's policies on equal opportunities and health and safety both in the delivery of services and the treatment of others.
- Identify and undertake training and development as required in order to meet personal and business needs.

- Undertake any other reasonable duties, commensurate with the level of the post so as to ensure the smooth running of The Lowry.

REVIEW ARRANGEMENTS

This job information cannot be all encompassing. It is inevitable over time that the emphasis of the job will change without changing the general character of the job or the level of duties and responsibilities entailed. This information may be periodically reviewed, revised and updated in consultation with the post holder to reflect appropriate changes.

CRITERIA	ESSENTIAL	DESIRABLE
SKILLS / ABILITIES	Skills in all theatrical disciplines including lighting, sound, audio visual, flying, rigging, staging Team Player Communication skills Flexible	Administrative and organisational skills IT skills in Word, Excel, Artifax and AV
KNOWLEDGE	Knowledge of health and safety legislation and practice	
QUALIFICATIONS, TRAINING AND EDUCATION		Formal theatre qualification Electrical training First aid training Health & Safety Rigging
EXPERIENCE	Experience in a similar position in a receiving or producing theatre environment	Experience of work in a multi space venue Experience in a customer-facing environment
OTHER REQUIREMENTS		Driving licence